

Overview of GSGG grants and allowances

Latest version as of July 2021

General requirements

- Eligible for applying are doctoral candidates and supervising postdocs who are members of GSGG (**the latter only for independently organised events**).
- Doctoral candidates need to submit a current certificate of enrolment with each application.
- Doctoral candidates are eligible for application until their disputation.
- Only members of University of Göttingen are eligible for application.
- Timely submission of the application
- Complete application documents (including statement/report of the professor if applicable)
- Compliance with the obligation to submit annual reports (doctoral candidates)

Please note: The number of grants awarded as well as the amount of allowances is dependent on the budget situation of GSGG.

Application deadline

- 15th March -> earliest possible start of funding: 1st May
- 15th June -> earliest possible start of funding: 1st August
- 15th September -> earliest possible start of funding: 1st November
- 15th December -> earliest possible start of funding: 1st February of the following year

For allowances for conference and research trips:

- Earliest possible start of funding = commencement of the trip
- Applications for travel costs coverage of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

For barrier-free qualification and networking:

- Applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

For allowances for reproduction expenses:

- Earliest possible start of funding: Order of the material that is to be reproduced *after* allowance has been granted.
 - Reproduction applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).
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Allowances for conference trips

Note: The allocation of grants for conference trips is adapted to the regulations of the University of Göttingen ([Covid-19 3-level system](#)). The regulations apply to all doctoral members, even if they are not employees of the university.

- Level 1: Travel within Germany possible, travel abroad possible, approval required from the central RK office; consider country regulations and incidences.
- Level 2: as for level 1, but limited to trips that cannot be postponed
- Level 3: no trips abroad, domestic trips only in exceptional cases

Requirements/formal criteria

Eligible for applying are

- Doctoral candidates who are members of GSGG until their disputation

GSGG funds a maximum of 3 trips per person per year (both research and conference trips).

Documents to be submitted

- Completed and signed application form
- Short statement, in writing, by the applicant, which has to address the following questions: Why is the trip necessary? Why now? What hygiene concept do you have? (not applicable for online conferences and level 1)
- Costs projection (total costs/amount applied for at GSGG)
- Confirmation of application/participation (can be possibly submitted later)
- Short statement, in writing, by the supervisor, which has to address the following questions: Why is the trip necessary? Why now? (not applicable for online conferences and level 1)

Annotations

- The original documents stating the travel expenses are to be submitted to GSGG no later than 4 weeks after the completion of the journey.
- During the applied for period of funding of a completion grant, GSGG will not grant allowances for conference or research trips. This applies to former scholarship holders of a completion grant who have not yet handed in their dissertation alike.
- Applications for travel costs coverage of up to € 300 can be made at any time, however, the application has to be filed at least 3 weeks prior to the conference trip and will be processed at short notice.
- The amount of funding is based on the following criteria:
 - Up to 75% of the overall costs if the applicant gives a presentation
 - Up to 50% of the overall costs if the applicant presents a poster
 - Up to 25% of the overall costs if the applicant does not take an active part in the conference, but the conference is of particular importance for the research project.
- The proposed funding sum should amount to at least € 25:
 - If you apply for up to 25% of the overall costs (participation without own contribution) the total costs have to amount to at least € 100.

- If you apply for up to 50% of the overall costs (participation without a poster) the total costs have to amount to at least € 50.
- If you apply for up to 75% of the overall costs (participation with a paper) the total costs have to amount to at least € 33,35.
- If the travel is combined with more than five days of holiday, GSGG does not reimburse the costs of the outward journey or the return trip.
- GSGG allowances for conference trips cover a sum of up to € 1,000.
- A renewed application for trips that have already been funded is not possible.

Refundable expenses

- Travel costs
- Accommodation expenses
- Participation fees
- For **online conferences**, only the participation fees are reimbursable.

Catering costs such as conference dinners will not be reimbursed.